
EFFECTIVE

January 1, 2018.

Subject(s)

1. References to ASCAP replaced with MiAIMS.
2. Adult Services Comprehensive Assessment and Service Plan forms renumbered.
3. Terminology for service plan changed to plan of care.
4. Level of Care changed to Program Enrollment Types.
5. Removed references to step by step instructions in ASCAP and/or local office procedures.
6. Removed references regarding ASCAP Reports.
7. Removed references to CP Express and replaced with SIGMA.
8. Numeric closure codes removed.
9. Personal care payment rates increased for adult foster care (AFC) and homes for the aged (HA) providers.

1) References to ASCAP replaced with MiAIMS

ASM-010, ASM-015, ASM-020, ASM-025, ASM-035, ASM-040, ASM-045, ASM-060, ASM-075, ASM-085 and ASM-090

All references to the Adult Services Comprehensive Assessment Program (ASCAP) have been replaced with the new computer system called the Michigan Adult Integrated Management System (MiAIMS).

Reason: Implementation of new computer system.

2) Adult Services Comprehensive Assessment and Service Plan renumbered

ASM-010, ASM-025 and ASM-035

The DHS-324, Adult Services Comprehensive Assessment has been changed to the MDHHS-5534, Adult Comprehensive Assessment for ILS and the MDHHS-5534A, Adult Comprehensive Assessment for ACP.

The DHS-324A, ILS/ACP Service Plan has been changed to the MDHHS-5536, ILS/ACP Plan of Care.

The DHS-324B, ACP Service Plan Signature has been changed to the MDHHS-5537, ACP Plan of Care Signature.

Reason: Implementation of new computer system.

3) Terminology for Service Plan changed to Plan of Care

ASM-035 and ASM-060

The term Service Plan in ASCAP has been changed to Plan of Care in MiAIMS.

Reason: Implementation of new computer system.

4) Level of Care changed to Program Enrollment Type

ASM-010, ASM-075, ASM-085

The Medicaid Level of Care codes are changing to Program Enrollment Type (PET) codes. All references to LOC have been removed.

Reason: Changes due to the Modernization Continuum of Care (MCC).

5) Removed references to step by step instructions in ASCAP and/or local office procedures

ASM-020, ASM-040 and ASM-065

Instructions under registration and case disposition removed.

Instructions for transferring a case in ASCAP were removed.

Instructions for case documentation were removed (local office procedure).

Instructions for searching for a provider were removed.

Reason: Implementation of new computer system.

6) Removed references regarding ASCAP report

ASM-040

References regarding ASCAP reports have been removed.

Reason: Implementation of new computer system.

7) References to CP Express replaced with SIGMA

ASM-065 and ASM-075

Effective 10/1/2017, the Statewide Integrated Governmental Management Applications (SIGMA) replaced MAIN. Vendors will no longer register under C&P Express.

All licensed facilities that wish to receive Title XIX funds through the Adult Community Placement (ACP) program must complete the following steps:

- Register as a vendor with SIGMA at www.michigan.gov/SIGMAVSS. The provider will receive a SIGMA Vendor Code which must be provided to the Adult Services Worker.
 - Providers must complete a W-9 electronically.
 - The W-9 must be completed using the same information that is on the license.
- Be enrolled in Bridges which is initiated by the MDHHS Adult Services Worker. The ASW must complete the DHS-2351X, Bridges Provider Enrollment/Change Request and submit it to the MDHHS Provider Management mailbox at MDHHS-

Provider-Management@michigan.gov. The provider's SIGMA Vendor Code must be included on the DHS-2351X.

- The provider's vendor code must be entered into Bridges during the enrollment process or payments will not be released.
- The provider will be assigned an identification number.
- No payment can be authorized until the licensed provider is enrolled in Bridges.

Reason: Implementation of new statewide financial system.

8) Numeric closure codes removed

ASM-090

All numeric codes were removed from the manual. MiAIMS provides the closure codes in text format.

Reason: Implementation of new computer system.

9) Personal care payment rates increased for adult foster care (AFC) and home for the aged (HA) providers

ASM-077

Supplemental Security Income (SSI) for domiciliary and personal care in adult foster care homes and homes for the aged have increased by two percent effective January 1, 2018.

State Disability Assistance (SDA) payment rates for domiciliary and personal care in adult foster care homes and homes for the aged have increased effective January 1, 2018.

Personal Care Allowance

The personal care allowance for SSI clients remains at \$44.00 per month. The personal care allowance for SDA clients remains at \$49.00 per month.

Personal Care Supplemental Payment Rate

The personal care supplemental payment rate for adult foster care and homes for the aged remains the same as the 2017 rate of \$218.92 per month.

Reason: Annual payment update.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[ASM 010](#)

[ASM 015](#)

[ASM 020](#)

[ASM 025](#)

[ASM 035](#)

[ASM 040](#)

[ASM 045](#)

[ASM 060](#)

[ASM 065](#)

[ASM 075](#)

[ASM 077](#)

[ASM 085](#)

[ASM 090](#)